



Consumer and Business Services

Barring and Online Employee Notification System

Employee declarations and consents—offline

Venue

<i>Premises name and suburb</i>	<i>Licence No.</i>
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Employee key details

<i>Full name</i>		<i>Birthdate</i>
<i>Street address</i>		<i>CBS Badge No.</i>
<i>Suburb</i>	<i>Postcode</i>	<i>Contact telephone</i>
<i>Email</i>		<i>Photo ID document ref.</i>

- A. Unless otherwise indicated, the last name will be captured as the Employee's family name and the first name will be captured as the person's preferred given name.
- B. If otherwise, print the family name in CAPITALS and/or underline the preferred given name and/or write it in brackets at the end—eg, Keith Rupert Murdoch, CHAN Kong-sang (Jackie).
- C. A copy of the photo ID (drivers licence, proof of age card, passport) must be submitted with this form for loading onto BOEN, along with a photograph of the *Employee*.

Notification status

<i>Appointed as (circle one)</i>	MANAGER	EMPLOYEE	<i>Date of appointment</i>
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Declarations and consents

1. The *Employee* declares that, as at the date of signing—
 - (a) the *Employee* is the person described in the Employee key details boxes (above); and
 - (b) the *Employee* is not aware of being prohibited, or of any step being taken by the Liquor and Gambling Commissioner to prohibit the *Employee*, from carrying out duties as a gaming manager or gaming employee.
2. The *Employee* consents to the licensee of the *Venue* submitting this form to Consumer and Business Services as a notification to the Liquor and Gambling Commissioner that the *Employee* is being appointed as a gaming employee or a gaming manager.
3. The *Employee* acknowledges that personal details of the *Employee* (including the photograph) will be captured on the Barring and Online Employee Notification System (BOEN) and will become accessible to officers of the State employed in the administration of laws with respect to liquor, gambling, law enforcement and related matters and, in the event that the licensee of the *Venue* chooses to use BOEN, to certain employees of the licensee.
4. The *Employee* acknowledges that the *Employee* will also be issued with a username and password (or will have an existing username and password amended) to enable the *Employee* to access BOEN, as a User, to view and alter the record of the *Employee*'s own details and records in respect of the *Venue* and declares that the *Employee* will do so in accordance with the BOEN conditions of access.
5. The licensee of the *Venue* declares that—
 - (a) the identification document referred to above has been sighted and the **attached photograph** is a true photograph of the *Employee*; and
 - (b) the *Employee* has been appointed as set out in the notification status panel.
6. The licensee of the *Venue* acknowledges that a person must not perform prescribed duties unless the person is wearing an approved identification card (such as a badge issued by CBS).

Execution

EMPLOYEE	GAMBLING PROVIDER
<i>User signature and date</i>	<i>Authorised representative signature and date</i>

Consumer and Business Services use only

<i>Receipt No.</i>	<i>Amount</i>	<i>Date</i>	<i>Initials</i>
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