



Consumer and Business Services

Barring and Online Employee Notification System

Employee details variation form—offline

Venue

<i>Premises name and suburb</i>	<i>Licence No.</i>
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Employee key details

<i>Full name</i>	<i>Birthdate</i>
<i>BOEN Username (if known)</i>	<i>CBS Badge No.</i>

- A. Unless otherwise indicated, the last name will be captured as the Employee's family name and the first name will be captured as the person's preferred given name.
- B. If otherwise, print the family name in CAPITALS and/or underline the preferred given name and/or write it in brackets at the end—eg, Keith Rupert Murdoch, CHAN Kong-sang (Jackie).

Variation to notified details (tick one or more)

	CHANGE OF STATUS		
<i>Appointed as (circle one)</i>	MANAGER	EMPLOYEE	<i>Operative date</i>
	CESSATION		
<i>Ceased as (circle)</i>	MANAGER	EMPLOYEE	<i>Operative date</i>
	COMPLETION OF TRAINING		
<i>Course code</i>	Certificate attached		<i>Operative date</i>

New badge

<i>Circle one</i>	REQUIRED	NOT REQUIRED	<i>Payment enclosed</i>
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Execution

1. The details on/with this form are true and correct. 2. These details are supplied for loading on to BOEN.	<i>Licencee or authorised officer signature</i>
	<i>Date signed</i>

Consumer and Business Services use only

<i>Receipt No.</i>	<i>Amount</i>	<i>Date</i>	<i>Initials</i>
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